

## Housing Scrutiny Standing Panel – 2012/2013

| Item   | Report Deadline / Priority | Scheduled Date | Progress / Comments                    | Programme of Future Meetings   |
|--|----------------------------|----------------|--|--|
| <b>Standard (Periodic) Items</b>   |                            |                |  | <del>28<sup>th</sup> June 2012 (Special)</del><br><del>24<sup>th</sup> July 2012</del><br><del>7<sup>th</sup> August 2012</del><br>23 <sup>rd</sup> October 2012<br>29 <sup>th</sup> January 2013<br>19 <sup>th</sup> March 2013 |
| (1) Annual Ethnic Monitoring Review of Housing Applicants<br><i>(Recommendations to Housing Portfolio Holder)</i>    | Medium                     | July 2012      | <b>Completed</b> – July 2012 meeting   |  |
| (2) Annual Report on the HomeOption Choice Based Lettings Scheme   | Low                        | July 2012      | <b>Completed</b> – July 2012 meeting   |  |
| (3) Housing Performance Indicators - 2011/12 Out-turn<br>(Tenant-Selected & KPIs)                                    | Low                        | July 2012      | <b>Completed</b> – July 2012 meeting   |  |
| (4) Housing Strategy Action Plan 2012/13<br><i>(Recommendations to Cabinet)</i>                                      | High                       | August 2012    | <b>Completed</b> – August 2012 meeting |  |
| (5) Performance against Housing Service Standards and Review<br><i>(Recommendations to Housing Portfolio Holder)</i> | Medium                     | August 2012    | <b>Completed</b> – August 2012 meeting |  |
| (6) 12-Month Progress Report on Housing Strategy Action Plan 2011/12   | Low                        | August 2012    | <b>Completed</b> – August 2012 meeting |  |
| (7) Six-Month Review of the HRA Financial Plan   | Medium                     | October 2012   | <b>On agenda for this Meeting</b>      |  |

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| (8) Six-monthly Progress Report on Housing Business Plan Action Plan  | Low    | October 2012 | <b>On agenda for this Meeting</b> |
| (9) Annual Review of the Housing Allocations Scheme<br><i>(Recommendations to Cabinet)</i>                            | High   | January 2013 |                                   |
| (10) Briefing on the proposed Council rent increase for 2013/14   | Low    | January 2013 |                                   |
| (11) Six-monthly Progress report on Housing Strategy Action Plan 2012/13  | Low    | January 2013 |                                   |
| (12) HRA Business Plan 2013/14<br><i>(Recommendations to Housing Portfolio Holder)</i>                                | High   | March 2013   |                                   |
| (13) Six-Month Review of the HRA Financial Plan   | Medium | March 2013   |                                   |
| (14) 12-monthly Progress report on Housing Business Plan Action Plan  | Low    | March 2013   |                                   |
| <b>Special (Planned) Items – Including Updated Housing Service Strategies</b>   |        |              |                                   |
| (15) Issues relating to the implementation of new licences for park home sites<br><i>(Recommendations to Cabinet)</i> | High   | June 2012    | <b>Completed – June 2012</b>      |

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| (16) Homelessness Strategy – Revision and update<br><i>(Recommendations to Housing Portfolio Holder)</i>                         | High   | July 2012    | <b>Completed</b> – July 2012 meeting  |
| (17) West Essex Tenancy Strategy – Consultation Draft  | High   | July 2012    | <b>Completed</b> – July 2012 meeting  |
| (18) Response to CLG “Pay to Stay Consultation Paper”  | Medium | July 2102    | <b>Completed</b> – July 2012 meeting  |
| (19) Presentation by Mears – Repairs Management Contract – One year on   | Medium | August 2012  | <b>Completed</b> – August 2012 meeting  |
| (20) Results of the Tenant Satisfaction Survey 2012  | Medium | August 2012  | <b>Completed</b> – August 2012 meeting  |
| (21) Housing Service Strategy on Home Ownership (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>      | Medium | October 2012 | <b>On agenda this (August) Meeting</b>  |
| (22) Housing Service Strategy on Rent Administration (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i> | Medium | October 2012 | <b>On agenda this (August) Meeting</b>  |
| (23) Adoption of EFDC’s Tenancy Policy<br><i>(Recommendations to Cabinet)</i>  | High   | October 2012 | <b>Deferred</b> – To a proposed Special Meeting to be held in November 2012, at the same time as the Review of the Allocations Scheme |

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| (24) Housing Service Strategy on Repairs and Maintenance (New)<br><i>(Recommendations to Housing Portfolio Holder)</i>  | Medium | October 2012 | <b>Deferred to a later meeting</b> – Due to workload and other commitments |
| (25) Housing Service Strategy on Energy Efficiency (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>  | Medium | October 2012 | <b>Deferred to a later meeting</b> – Due to workload and other commitments |
| (26) Housing Service Strategy on Under-Occupation (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>   | Medium | October 2012 | <b>Deferred to a later meeting</b> – Due to workload and other commitments |
| (27) Housing Service Strategy on Equality and Diversity (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>   | Medium | October 2012 | <b>Deferred to a later meeting</b> – Due to workload and other commitments |
| (28) Proposed housing service improvements and service enhancements, as a result of the additional resources available from HRA self financing<br><i>(Recommendations to Cabinet)</i> | High   | January 2013 |  |
| (29) Housing Service Strategy on Housing Advice (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>   | Medium | January 2013 |  |

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| (30) Housing Service Strategy on Allocations (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>          | Medium | January 2013          |  |
| (31) Housing Service Strategy on Tenant Participation (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i> | Medium | March 2013            |  |
| (32) Housing Service Strategy on Harassment (Review and update)<br><i>(Recommendations to Housing Portfolio Holder)</i>           | Medium | March 2013            |  |
| <b>Items added after the original Work Programme was agreed</b>   |        |                       |  |
| (33) Bi-annual Tenant Satisfaction Survey – Benchmarking with other Landlords   | Low    | March 2013            |  |
| (34) Progress Reports on the Welfare Reform Mitigation Action Plan  | Low    | Jan 2013 & March 2013 |  |
| <b>Items for Future Years</b>   |        |                       |  |
| Progress Report on Private Sector Housing Strategy  | Low    | July 2013             |  |
| Social Housing Fraud Scheme – Progress Report   | Low    | July 2013             |  |

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| <p>Review of new posts under Housing Improvements and Enhancements Budget:</p> <ul style="list-style-type: none"><li>(a) Senior Housing Officer (Social Housing Fraud)</li><li>(b) Housing Underoccupation Officer</li><li>(c) Handyperson – Sheltered Housing Schemes</li></ul> | <p>Low</p> | <p>July 2013</p> |  |  |
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